



City of Milwaukee

Meeting Minutes

ETHICS BOARD

200 E. Wells Street
Milwaukee, Wisconsin
53202

DWIGHT ELLIS III, CHAIR

Martha Toran, Vice Chair

Kit Halloran O'Meara, Devon Turner, Eliot Bernstein, Patricia Hintz, Annie Wacker

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Wednesday, March 15, 2006

9:00 AM

Room 301-G, City Hall

Meeting convened: 9:02 A.M.

Also present: Ed Ehrlich and Nola Devereaux

Present: Halloran O'Meara, Turner, Toran, Ellis, Bernstein, Wacker

Excused: Hintz

1. Roll call and approval of the minutes from the previous meeting.

Ms. Wacker moved, seconded by Ms. Toran, for approval of the minutes. They were approved unanimously.

2. The Board may convene into closed session to hear disciplinary matters and related information pursuant to s. 19.85(1)(b) and/or (f), Wis. Stats., and to consider and render confidential advice pursuant to s. 19.85(1)(h), Wis. Stats.

Ms. Halloran moved, seconded by Ms. Toran, to convene into closed session to hear disciplinary matters and related information pursuant to s. 19.85(1)(b) and/or (f), Wis. Stats., and to consider and render confidential advice pursuant to s. 19.85(1)(h), Wis. Stats. There were no objections.

3. The Board may then convene into open session as authorized by s. 19.85(2), Wis. Stats.

4. Report from research assistant relative to office activities of the previous month.

Ms. Devereaux noted that she is currently processing statements of economic interest. A presentation is scheduled for Council members for April 12th at 2:00 in room 301-B, to be led by Mr. Ellis and Ms. Halloran. Ms. Wacker will be present to watch, but will not participate. The "y footnote" change as part of the Sister Cities Committee will be heard at the Finance and Personnel Committee meeting of March 20th. Ms. Devereaux will need to find Mr. Stein's Powerpoint presentation prior to the April 12th meeting.

5. Update on returns of the 2005 Statement of Economic Interest forms.

Ms. Devereaux noted that 434 forms were mailed out; 349 forms have come in, which calculates to 77 outstanding forms with an additional 8 board/commission members either resigning or retiring prior to Dec. 31, 2005, so forms need not be submitted by them. Mr. Bernstein moved, seconded by Ms. Toran, to authorize Ms. Devereaux to send out letters to those individuals, with copies to department heads/appointing

authorities, who have outstanding forms requesting that forms be filed by the next meeting of the Board. There were no objections.

6. View draft of payroll stuffer

This item was deferred to the next meeting.

7. Presentation of general information regarding open records and open meetings by Assistant City Attorney, Melanie Swank

Ms. Swank from the City Attorney's Office appeared before the Board and spoke on Wisconsin law related to open meetings and open records and answered questions from the Board.

8. Review office procedure relative to open record requests

The Chair is the custodian of the records, with Ms. Devereaux acting as the designee for the Chair.

The Chair will speak with Ms. Devereaux related to administratively how these requests will be handled, in compliance with state law. A written procedure will not be created as requests will be handled on a case-by-case basis in accordance with state law and in consultation with the City Attorney's Office.

9. Review statement of economic interest forms for new board/commission members and designated City employees.

There were no statements for review.

10. Set next meeting date(s).

The next meeting is scheduled for April 26th.

Meeting adjourned: 11:20 A.M.

*Linda M. Elmer
Staff Assistant*